



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

PRINTED ON:

July 26, 2026

Signed into order by:

MMBRA Board of Directors:

President François Brouillette

Vice-
President Paul Gallant

Director Brian Stewart

Brian Stewart

Director Shawn Alleyne

Director Anita Quintana

Anita Quintana

Director Robert Shaul

Robert Shaul

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Edited	July 26 2026	
Update	July 26 2026	



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 1

Membership

PRINTED ON:
July 26, 2026

MMBRA BY LAWS - PROPOSED MAY 12 2026

Article # 1

By Law: Membership

Section # 1

Section Who may become a member?

- 1-1-1 Any person associated with and interested in the game of basketball and who fullfills the requirements of the association shall be considered for admission as a member.
- 1-1-2 The association may limit its membership by a two-thirds vote of the membership present at a meeting specifically called for the purpose of limiting membership. New applicants for membership shall be placed on a waiting list in order of their receipt and considered for membership as vacancies occur. To re-open membership the decision will be made by the Executive Committee when deemed necessary.
- 1-1-3 Any association member infringing on the constitution or by-laws of this association or guilty of conduct detrimental to this association shall be liable to expulsion by a two-thirds majority vote of the Executive Committee. Such members shall be entitled to ten days written notice of the meeting of the committee's call for such a vote and they shall be entitled to be heard (in writing, by telephone, or in person) thereat.
- 1-1-4
An official requesting membership in MMBRA who is a member in good standing of another CPA Quebec recognized basketball referee association will be granted active membership status provided that a letter of attestation from their association is sent to the President of MMBRA.
- 1-1-5 A person who is a member in good standing from another association regardless of boundaries that has produced a letter of attestation of membership status and NOCP level
- 1-1-6 Members who have completed the required Police background checks as required by Basketball Canada. (PENDING ACCEPTANCE BY BASKETBALL CANADA)

MMBRA BY LAWS - PROPOSED MAY 12 2026

Article # 1

By Law: Membership

Section # 2

Section Type of membership

1-2-1 **Honorary.** A member so assigned by the executive committee based on the individual's contribution to the field of basketball and officiating.

1-2-2 **Retired.** A former active member of the board who is no longer officiating

1-2-3 **Active member - Subsection**

An active member :

1-2-3-1 Is a present official who is officiating games

1-2-3-2 Has paid their membership fees as stated in appendix 1 - dues and fees

1-2-3-3 Fulfills the attendance requirements of the scheduled meetings as established by the association.

1-2-3-4 Meets the requirements as stated in bylaw 1-4-5 (10 games)

1-2-3-5 Has written the CBOC exam and meets the requirements as stated in bylaw 1-4-3

1-2-3-6 **Provisional.** One who has previously been an active member for three years, pays fees but has not satisfied one or more of the criteria of an active member status of the current year.

1-2-3-7 **Probationary. - Subsection**

1-2-3-7-1 First year official who has not yet completed a season. A first year official becomes an active member after two thirds votes by the executive committee and after completion of the first year.

1-2-3-7-2 A previously active member who has shown a lack of performance, attitude, discipline, or respect for MMBRA's by-laws and has been notified through the Discipline Chair and Committee or the Executive Committee.

1-2-3-7-3 Probationary status may not be implemented for a member in either 1-2-3-7-1 or 1-2-3-7-2 for more than one (1) season.

1-2-3-8 **Associate Members- Subsection**

1-2-3-8-1 Is an official who is part of another affiliated CPA association who is called upon to officiate games in the MMBRA territory.

1-2-3-8-2 Must pay a MMBRA membership as indicated in appendix 1-5 (Outsider Member Fees)

1-2-3-8-3 Cannot partake or benefit from the MMBRA supervision to evaluation process

1-2-3-8-4 An official that is from another CPA board who has notified their home board that they will be accepting assignments on the MMBRA territory will not turn down home board assignments in favor of MMBRA assignments and Basketball Québec Association.

1-2-3-8-5 Must attend the season initial meeting (Bull Session)

1-2-3-8-6 Has no voting rights within MMBRA and cannot be considered as a member in good standing.

1-2-3-8-7 Subject to all the same fines and discipline as indicted in Appendix 1-6 (Fines)

1-2-3-8-8 Can attend the season ending events, must pay their way

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Article # 1

By Law: Membership

Section # 3

Section Voting Member

- 1-3-1 A member in good standing is one who has all the privileges accorded to a member. Honorary, Retired members and members under suspension and are not accorded voting privileges.
- 1-3-2 A voting member must meet the requirements of a member in good standing and meet bylaw 1-4 (Definition of a Member)
- 1-3-3 For voting regulations, visit the MMBRA Constitution **8.6, 8.7, 8.8, 8.9 and 8.10** of the by-laws for the requirements. **(Needs proper placement numbers)**

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Article # 1

By Law: Membership

Section # 4

Section Definition of a member

1-4-1 To be a member in good standing, a member needs to meet the following requirements

1-4-2 A member must meet all the requirements as stated in section 1 of By Law 1 Membership

1-4-3 All members must write any exam required by the MMBRA Board of Directors within the window
26-May indicated.

1-4-4 Failure to write any required exam in the exam window as described will result in the following penalties:

1-4-4-1 The member cannot officiate in any MBL, RSEQ D1 or D2 games high school games*.
26-May

1-4-4-2 The member cannot officiate in all playoff games.
26-May

1-4-4-3 A financial penalty of \$100 will be administered for those who do not write the exam during the window
26-May as stated by the CBOC

1-4-4-4 A 10% penalty will be applied to all games until the exam is taken the following year.
26-May

1-4-4-5 The member may be limited in assignments. Certain clients require a level of officiating.
26-May

1-4-4-6 The member is placed on probation until the exam is written.
26-May

1-4-4-7 Failure to write the exam for two consecutive years without a valid excuse will lead to a review from the
26-May Discipline chair. The Discipline chair, working within the by-laws, may suspend the member until their

1-4-4-8 Members who fail the exam, a mandatory workshop with exam to be retaken afterwards. If they do not
26-May attend the workshop or fail the retake exam - probation on top of restricting assignments.

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Article # 1

By Law: Membership

Section # 4 Continued

Section Definition of a member

1-4-4-9 Members who fail the exam 2 year in a row, will be required to attend MMBRA assigned education session as well may need to attend a Rookie Session. All other penalties apply and 10% of all game fees
26-May

1-4-4-10 Members are allowed to appeal any of the above sanctions by following the appeal process as stated in Appendix 7-3.
26-May

1-4-4-11 MMBRA will not supply any funding or reimbursement for educational opportunities such as a camp until they are removed from the probation list for not writing all required exam(s)
26-May

Note (*) Note the CEGEP D1 and D2 panel along with USport are regulated by the Quebec CPA. Please refer to their regulations for failure to write required exam(s)
26-May

1-4-5 Active members must participate (officiate or supervise) a minimum of ten (10) games assigned through MMBRA's assigners or supervision committee between September 1st and April 15th or the first Monday after Easter, of every season. This has to include a minimum of six (6) games officiated on the floor.
26-May

1-4-6 Members must sign, agree and adhere to the MMBRA Code of Ethics at the start of each season in Septmber (appendix 2 - code of ethics) before they officiate their first game.

1-4-7 A member who is under suspension is still considered to be a member, but not in good standing. When the suspension term has been completed, the member will return to the status of a member in good standing, as long as they continue to follow the By-Laws and MMBRA Code of Ethics

1-4-8 Any current MMBRA member who wishes to be an associate member of another CPA approved board in Quebec, must inform in a written email the President of MMBRA, The Commitee Chairperson of MMBRA and the President of the CPA board they wish to join.

1-4-9 Any member who wishes to be an associate member of another CPA approved board in Quebec, must agree to the terms as written in Appendix #5 of the MMBRA By-Laws. Members must agree to the terms in Appendix #5 and understand that the agreement will expire each year on April 30.



**Metropolitan
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MMBRA BY-LAWS

SECTION:

by-law # 2

Committees

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 2

By Law: Committees

Section # 1

Section Executive Committee

2-1-1 The Executive Board shall consist of the The President, the Vice-President, Immediate Past President maximum 2 (max 2) ,Four (4) Directors at large. The Executive Board will appoint from the MMBRA members in good standing for the following positions: Secretary, Interpreter, Supervision Chairman, Treasurer, Discipline Chairman and the Appointer(s) and will known as the Executive Committee. Together the Executive Board and Committee will be responsible for the operation of MMBRA.

2-1-2 No member of the Association may be appointed to the Executive Committee until he or she has been a member in good standing of the Association for a period of two (2) years.

2-1-3 No member of the Association may serve as President of the Association without first having served as a member of the Executive Committee within the past five (5) years.

2-1-4 The executive committee shall consist of no more than two (2) immediate past presidents.

2-1-5 The Executive Board at their discretion may allow positions to be filled by members who are in any of
26-May the categories in By Law 1 Membership, Section 2, except for a member who is considered a Probationary member (Rookie)

2-1-6 The Executive board has the power to create, suspend (vacant) or terminate (remove) a position on
26-May the Executive Committee, if the action is in best interest of MMBRA

MMBRA BY LAWS - NOV 1 2025

Article # 2

By Law: Committees

Section # 2

Section Nominating Committee

- 2-2-1 The President shall appoint a Nominating Committee Chairperson from the MMBRA membership that are in good standing, not later than February 25th of each year. The Nominating Committee Chairperson shall, not later than March 5th of each year, form a committee consisting of two (2) members in good standing from within the membership.

- 2-2-2 The Nominating Committee shall propose a slate of Executive Board members for election at the Annual General Meeting and shall receive nominations to the Executive Board from the membership. The Nominating Committee will approach the current Executive Board to ask if they wish to added to the slate for the upcoming elections.

- 2-2-3 The Nominating Committee shall mail/email the nominated slate to each member of the Association at least four weeks before the date of the Annual General Meeting at which time nominees will be presented for election.

- 2-2-4 Any members who is good standing may apply to be part of the MMBRA Executive Board. The applicant will require any six members of MMBRA who are in good standing, to endorse the applicant who signifies his/her agreement for any office by filing each nomination with the Nominating Committee at least 21 days (twenty one) before the date of the Annual General Meeting. The Nominating Committee will advise each Association member of such nominations seven days before the Annual General Meeting. If any position on the Executive Committee has no opposition, the person is acclaimed. If more than one (1) applicant or five (5) in the case of the Directors, an election will be held during the AGM.

- 2-2-5 In the event two or more candidates are proposed for the same office, election shall be by secret ballot or by secured electronic vote. Each candidate shall be allowed to appoint a scrutinizer for tabulation of votes. The results are to be announced prior to the end of the AGM

- 2-2-6 In the election, members may vote for more than one, or none, of the proposed slate names.

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Article # 2

By Law: Committees

Section # 3

Section Supervision Committee

2-3-1 The Chairman shall have the power to add the number of members required in order to fulfil the requirements of his committee.

2-3-2 The duty of the Supervision Committee shall be to maintain an active file on each official including an updated rating through the supervision chair.

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Article # 2

By Law: Committees

Section # 4

Section Rookie Evaluation Committee

2-4-1 Training and hiring of “Rookies” will be at the discretion of the person in charge of recruitment and the team they wish to appoint to aid in such an endeavor.

2-4-2 First year officials will be given the member status of “probationary” until given “active” status by two thirds of the executive committee.

MMBRA BY LAWS - NOV 1 2025

Article # 2

By Law: Committees

Section # 5

Section Discipline Committee

- 2-5-1 The Chairman of the Discipline Committee shall be appointed by the Executive Board for a period of one year.

- 2-5-2 The Executive Committee shall review annually and update discipline guidelines if necessary to protect and ensure the Association's service quality.

- 2-5-3 The Executive Committee shall be empowered to apply the discipline structure and to take any other action or actions they deem necessary in upholding the standards and service of the Association to the game of basketball.

- 2-5-4 The Discipline Chairman shall designate two members in good standing from the general membership to form the committee. When selected, the discipline chair shall inform the membership of who he/she selected.

- 2-5-5 The Discipline Committee shall conduct itself independently of the Executive Board and

- 2-5-6 The executive does not have a vote in deciding initial sanctions to an official.

- 2-5-7 The disciplinary guidelines must be circulated at the initial general meeting of the year.

- 2-5-8 The duty of the Discipline Committee shall be to act upon all matters brought to its attention pertaining to the conduct, deportment and general behavior of any member of the Association. All officials entering the new season shall have a grace allowance before any type of discipline action is considered concerning game related violations

For the appeals process, see appendix # 3 - Appeal Process

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Article # 2

By Law: Committees

Section # 6

Section Creation of Sub Committee or Ad Hoc

- 2-6-1 During the mandate of an Executive board, the need for a Sub-Committee or Ad-Hoc group may need to be created to carry out a task for the advancement of the association. The following is the criteria that must be followed:
- 2-6-2 The need of the Committee must be voted on by the current Executive Committee
- 2-6-3 The Committee must assign one member that is not the current President to oversee the operation and management of the Sub-Committee or Ad-hoc group, as well as provide guidance.
- 2-6-4 The Sub-Committee or Ad-hoc group must be given clear guidelines for its creation.
- 2-6-5 The call for members to form either committee must be made to the entire membership, and must be made up of an odd number of members in good standing.
- 2-6-6 The Sub Committee or Ad-Hoc group must be given a term and an expiration date that cannot exceed the term of the current Executive board. Exceptions can be made if required due to timing.
- 2-6-7 The Sub Committee or Ad-Hoc group must have one member who is considered to be the lead and another as the recorder who will ensure that all paperwork and documents are kept in order.
- 2-6-8 The Sub Committee or Ad-Hoc group will fold upon either the final report or as directed in the guidelines provided by the Executive board.
- 2-6-9 Renumeration for sitting on a Sub Committee or Ad-Hoc group will be determined by the Executive Committee. Any renumeration must be voted on by the Executive Board with input form the Executive Committee, prior to the posting of the application process to sit on either a Sub Committee or Ad-Hoc group.
- 2-6-10 Renumeration is only paid if need be upon completion and dissolving of the Sub Committee or Ad-Hoc group.
- 2-6-11 Expenses, if occurred by the Sub Committee or Ad-Hoc group, must be approved by the Executive Board member that is assigned to the group, as well as the President of MMBRA, with input by the Treasurer. A detailed report of costs must be submitted with the final report of the Sub Committee or
- 2-6-12 If the Sub Committee or Ad-Hoc group requires that a member in good standing or a non member in good standing provide guidance or input, their name, affiliation must be provided in the final report.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 3

Powers and Duties of the Executive Committee

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 1

Section President

3-1-1 The President is elected at the Annual General Meeting for a one-year term.

3-1-2 The Presidents term of office will not exceed three consecutive terms.

3-1-3 The President shall preside at all meetings of the Association.

3-1-4 The President shall exercise a general supervision over all the affairs of both the Executive Board and Committee and shall be the official spokesperson for the Association.

3-1-5 The President shall cast the deciding vote in the event of a tie vote of both the Executive Board and

3-1-6 The President shall prepare and post the agenda for the Annual General Meeting.

3-1-7 The President is responsible for negotiating all contracts and may appoint any member to assist or take over such negotiations The president must advise the Executive Board of any appointments to who can negotiate contracts.

3-1-8 The President will represent MMBRA at CPA meetings, CBOC meetings and Basketball Quebec meetings. If the President cannot be present a meeting, the President can delegate MMBRA presence to another one of the Executive Board Members.

3-1-9 The President shall be a signing officer.

3-1-10-1 The President may vote for the new executive slate at the AGM as a regular member as long as they

3-1-10-2 The President cannot cast a deciding vote in an election of the slate of the incoming Executive

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 2

Section Vice-President

3-2-1 The Vice-President is elected at the Annual General Meeting for a one-year term.

3-2-2 The Vice-President shall assume the duties of the President in their absence, or in their inability to act.

3-2-3 The Vice-President subject to the articles of the Constitution, has all the powers and shall perform all the duties of the President, in his/her absence, disability or refusal to act as such.

3-2-4 The Vice-President is responsible for all details regarding examinations (CBOC/FIBA exam).

3-2-5 The Vice-President will also be responsible for other duties as may be directed by the President or Executive Board.

3-2-6 The Vice-President shall be a signing officer.

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Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 3

Section Treasurer

- 3-3-1 The Executive Board shall appoint the treasurer for a period of one year.
- 3-3-2 The Treasurer shall keep an accurate record of all monies received and disbursed and report on such regularly to the Executive Officers.
- 3-3-3 The treasurer shall create a monthly financial report to the Executive Committee and present it at meetings.
- 3-3-4 The treasurer shall create an annual report that will be shared with the entire MMBRA membership, no later than 15 days prior to the Annual General Meeting, or at any time tht the Executive Board shall so instruct.
- 3-3-5 The Treasurer shall be responsible for signing and distributing all payments drawn by MMBRA. In the absence of the Treasurer, other members of the Executive Board with signing authority may sign and distribute payments drawn by MMBRA.
- 3-3-6 Upon written request of three members in good standing, he/she shall also at reasonable time cause the books and accounts of the association to be exhibited to said members.
- 3-3-7 The Treasurer shall make themselves available for all Executive Board meetings and special meetings, as requested.
- 3-3-8 The Treasurer shall not have a counted vote in Executive Board matters, but may vote on the Executive Committee.
- 3-3-9 The Treasurer must provide a financial report at each end of season for the entrire membership. This report must include the two (2) fiscal years that. Session 1 from Sept 1 to April 30 and session 2 from May 1 to August 31st.
- 3-3-10 Renumeration for the Treasure shall increase by the rate of inflation on April 30th of each year, The Canadian inflation. The Consumer Price Index (CPI) can be found on the Government of Canada website. The calculation is that of the prior year times CPI on April 30th. View Appendix A-4-4-1

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Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 4

Section Secretary

- 3-4-1 The Executive Board shall appoint the secretary for a period of one year.
- 3-4-2 The Secretary issues or shall cause to be issued notice of all meetings of the membership and the Executive Committee.
- 3-4-3 The Secretary shall keep minutes of all decisions undertaken at meetings of both the Executive Board and Committee.
- 3-4-4 The Secretary shall keep a complete record of the names and addresses of all members of MMBRA.
- 3-4-5 The Secretary shall receive all communications and conduct all correspondence, retaining copies of each in a proper file.
- 3-4-6 The Secretary shall also have care of all correspondence issued by or to any member, committee, or group in dealing with the Association.
- 3-4-7 The Secretary ensures that members are properly notified of any meetings required by the constitution.
- 3-4-8 The secretary ensures that minutes of meetings are shared with the Executive Board and Executive Committee fifteen (15) days after the conclusion of each meeting.
- 3-4-9 The Secretary shall make themselves available for all Executive Board meetings and special meetings, as requested.
- 3-4-10 The Secretary shall not have a counted vote in Executive Board matters, but may vote on the Executive Committee.

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Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 5

Section Interpreter/Supervisor

- 3-5-1 The Executive Board shall appoint the Interpreter for a period of one year.
- 3-5-2 The Interpreter shall be responsible for attending any Provincial Interpreters meetings.
- 3-5-3 The Interpreter shall communicate any rule changes or interpretations to the membership of the Association.
- 3-5-4 The Interpreter shall schedule and organize the yearly education sessions.
- 3-5-5 The Interpreter shall present an annual report of his/her office at the Annual General meeting.
- 3-5-6 The Interpreter should have a minimum of NOCP 3 level to be obtain this position.

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Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 6

Section Supervision Chairperson

- 3-6-1 The Executive Board shall appoint the Supervision Chairperson for a period of one year.
- 3-6-2 The Supervision Chairperson is responsible for the rating of all officials in the Association.
- 3-6-3 The Supervision Chairperson must provide the appointers **(bylaw 3-7)** and treasurer **(bylaw 3-3)** with an updated rating on each official at the beginning of the season and as changes occur.
- 3-6-4 Supervision chairperson may make recommendations on assignments but is not permitted to change said assignments without assigner knowledge or permission.
- 3-6-5 Supervision chairperson shall be responsible for administrating all floor evaluations or assigning of their team members to do so.
- 3-6-6 The Supervision chairperson shall schedule all requested floor evaluations within twenty-one (21) days.
- 3-6-7 The Supervision chairperson shall present an annual report of his/her office at the Annual General meeting.
- 3-6-8 The Supervision Chairperson shall be supported by three (3) members who are in good standing or are retired from MMBRA

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 7

Section Assigner(s)

3-7-1 The Executive Board shall appoint the Assigner(s) for a period of one year.

3-7-2 The Executive Officers can determine the number of assignors prior to the initial meeting (Bull Session) in September.

3-7-3 Assignors will be assigned their game load by the President, with input by the Executive Board.

3-7-4 Assignors shall be responsible for the appropriate assignment of officials to all leagues they are assigned to.

3-7-5 Assignors shall act as the point of contact for the convenors/athletic directors for these games and shall be responsible for any complaints or potential discipline matters arising from the games assigned. All matters must be reported to the Executive Board.

3-7-6 Assignors shall work with the Executive Board to resolve any matters that arise.

3-7-7 Assignors shall be responsible for recording the assignments made and when necessary prepare billing reports for payment by the leagues where assignments were made.

3-7-8 All Assignors shall support each other. Assignors can be replaced by another assigner when they are unable to do their duties, as decided by the Executive Board.

3-7-9 Assignors are not allowed to self-assign games in the leagues they assign unless approved by the President or Vice President.

3-7-10 Assignors may be limited to less than 150 regular season MMBRA assigned games in the period they assign for. Example High School Assignors in the period of Sept 1 to March 1, maybe limited to the number of games they do. Only the President may allow an assigner to officiate in more games.

3-7-11 An Assignor who coaches in a league they serve, cannot assign any games of the level they coach in. Example, coach BB 4.2 Boys in GMAA, cannot assign that level in the same league.

3-7-12 An assignor is to ensure that all assignments are shared equally amongst available members.

3-7-13 Assignors who are not actively officiating or supervising for MMBRA do not need to take the CBOC exam or any exam as designated by MMBRA.

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 8

Section 4 x Directors at Large

- 3-8-1 The four (4) Directors are elected at the Annual General Meeting for a one-year term.
- 3-8-2 The President will assign tasks to the Directors. A general description of tasks can be found in Appendix 4 sections A-4-1, 4-2, 4-3, 4-4, and 4-5.
- 3-8-3 Directors shall be able to report on their duties at each of the executive meetings.

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 9

Section 2 x Past Presidents

- 3-9-1 The Past President(s) primary role is to be a sounding board for the Executive Board and Executive Committee.
- 3-9-2 The Past President(s) shall not have a counted vote in Executive Board matters. If still officiating, the Past President(s) may still vote at general MMBRA meetings i.e. Bull Session, AGM or general called votes.
- 3-9-3 The Past President(s) must be a member in good standing. If a Past President has become a Retired official, they may continue their role as Past President, but can no longer vote at any MMBRA meetings including Executive meetings or the Annual General Meeting. (By-law 6-1-5 Voting)
- 3-9-4 Past President(s) can be called upon to take part in different committees as well as represent MMBRA at CPA meetings, CBOC meetings and Basketball Quebec meetings.

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 10

Section Discipline Chairperson

- 3-10-1 The Executive Board shall appoint the Discipline Chairperson for a period of one year.
- 3-10-2 The Chairperson shall designate two members in good standing from the general membership to form the committee.
- 3-10-3 The Discipline Chairperson on a monthly basis produces a report of the Discipline Committee activities to the Executive Committee.
- 3-10-4 The Discipline Chairperson will communicate a discipline report with members who have not followed the By-Laws of the Association. The Chairperson will also communicate with the Executive Committee on all rulings.
- 3-10-5 The Discipline Chairperson will communicate the discipline rules and regulations as well as the fine structure as stated in appendix 1-6 (Fines) before the start of the initial meeting (Bull Session).
- 3-10-6 The Discipline Chairperson will produce an annual report to be presented at the Annual General Meeting.
- 3-10-7 The Discipline Chairperson will produced a report twice (2) per month to be shared with the assignors and MMBRA executive board. This report is to be used when considering assignments, promotions and membership status within MMBRA.
- 3-10-8 The Discipline Chairperson will produced a report on monthly basis for members who are in violation of the by-laws and the appendix of the MMBRA by laws.

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 11

Section Vacancy or termination of a member of the Executive Board or Executive Committee

- 3-11-1 If a voted member of the Executive Board cannot complete their mandate, the position is to stay open until the next AGM, when the position can be elected again.
- 3-11-2 If an appointed member of the Executive Committee cannot complete their mandate, the President, with input from the Executive Committee, may appoint another member in good standing to replace the vacant position.
- 3-11-3 If a member of the Executive Board or Executive Committee needs to take a leave of absence, the President may assign their tasks to another member of the Executive Board or Committee.
- 3-11-4-1 As a clarification. The Two (2) Past Presidents are designated as the immediate Past President that have served terms prior to the current President.
- 3-11-4-2 If the Two (2) Immediate Past Presidents do not wish to sit on the Executive Board, the position will remain vacant.
- 3-11-5 Communication of a change to the Executive Board and/or Committee must be communicated to the MMBRA membership within a reasonable time frame.

MMBRA BY LAWS - NOV 1 2025

Article # 3

By Law: Powers and Duties of the Executive Committee

Section # 12

Section Consultants, Employees and Service Providers

- 3-12-1 At given times, MMBRA may require help with tasks that are not covered in By-Law 3, Powers and Duties of the Executive Committee. The Executive Board may seek outside help to accomplish tasks.
- 3-12-2 The Executive Committee at first must consult within the membership to see if the required help is available within the membership.
- 3-12-3 If the Executive Committee cannot find the required help needed, the Committee can approach a non-member to complete the task.
- 3-12-4 The retained service provider if re-numerated must supply a detailed estimation of costs to the Executive Board and the Treasurer before the agreement is signed. Once signed the service provider must inform the Executive Committee of any additional costs than those originally agreed upon.
- 3-12-5 Once the task is completed, a report must be filed by the Executive Committee on the completion of the task, along with a financial report and any other documents that were created for the assigned task.
- 3-12-6 If needed, a consultant may be called upon to work on other tasks at the same time. The same procedure must be followed upon as indicated in By-law 3 section 12 before the agreement is signed.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 4

Meetings

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 4

By Law: Meetings

Section # 1

Section Notice of MMBRA Annual General Meetings (AGM)

- 4-1-1 The membership shall be notified at least twenty (21) days prior to the meeting. Such notification shall include date, place, time, and purpose of the meeting
- 4-1-2 Members who have confirmed their presence to the AGM and the cannot attend must notify the MMBRA President eight (8) days prior. The President will validate the reason for not attending. Failure to do so may result in the member being charged any fees associated for the meal or activity.
- 4-1-3 Members who are on suspension or probation are required to attend the initial meeting (Bull Session)
- 4-1-4 The Discipline Committee will determine any fines or extra discipline for not attending a called MMBRA meeting.

MMBRA BY LAWS - NOV 1 2025

Article # 4
By Law: Meetings

Section # 2
Section Agenda for AGM

All matters of business brought before the membership in any meeting shall be dealt with according to their merit on a prepared and circulated agenda. The major items of business at the Annual General meeting shall be:

- 4-2-1 The President's Report
- 4-2-2 Presentation of the Financial Report
- 4-2-3 Presentation of Committee Reports
- 4-2-4 Supervision Report
- 4-2-5 Discipline Report
- 4-2-6 Appointer (s) Report
- 4-2-7 Ombudsman Committee Report (if applicable)
- 4-2-8 Awards
- 4-2-9 Election of the Executive Board
- 4-2-10 Other Business
- 4-2-10-1 Other Business is what is not described between points 4-2-1 to 4-2-9
- 4-2-10-2 Prior to the call to the start of the AGM, all other business must be added to the agenda with a topic name and the requestors name.
- 4-2-10-3 Anyone adding an Other Business topic must be a member in accordance to MMBRA's policy on members in good standing.
- 4-2-11 Motion of Adjournment
- 4-2-12 During the Annual General Meeting, members that are in accordance to MMBRA's policy in good standing may ask questions or provide input. A time limit may be imposed by the chair or president of the meeting.
- 4-2-13 Members who have confirmed their presence and the cannot attend must notify the MMBRA President eight (8) days prior. The President will validate the reason for not attending. Failure to do so may result in the member being charged any fees associated for the meal or activity.

MMBRA BY LAWS - NOV 1 2025

Article # 4
By Law: Meetings

Section # 3
Section Special Meetings

4-3 A special meetings may be called at any time:

4-3-1 Upon the order of the President

4-3-2 Upon the resolution of the majority of Executive Committee Members

4-3-3 Upon the written request of ten (10) percent of the active members in good standing addressed to the MMBRA Secretary and one member of the Executive Committee

4-3-3-1 The said order, resolution, or request shall indicate the general purpose of such special meeting, otherwise said order will be without effect.

4-3-3-2 Special Meetings shall not be held prior to twenty one (21) days after the date of said order, resolution, or request and not later than thirty (30) days after said order, resolution, or request.

4-3-4 A special meeting must still operate under the same methods and policies of a regular meeting as described in by-law 4-8 (Meeting Makeup)

MMBRA BY LAWS - NOV 1 2025

Article # 4
By Law: Meetings

Section # 4
Section Guests at meetings

- 4-4 Meetings of the Association shall be closed, except at the discretion of the Executive Committee, and any member shall be permitted to request that a special subject at any meeting be closed to attending guests of the Association.
- 4-4-1 Guest at meetings must be entered on the agenda with the full name and topic of discussion prior to the acceptance of the meeting agenda.
- 4-4-2 Time limits may be imposed on any guest.
- 4-4-3 Guests can attend any MMBRA meeting as stated in By-Law 4. Three members of the Executive Committee must approve non-MMBRA members in good standing.
- 4-4-4 Guests at meetings will be invited to attend only when their registered subject is in discussion. Once their topic is completed, the Guest will be asked to leave, and if a vote is to happen the guest will not be present for the vote. This does not apply for the Annual General Meeting (AGM)
- 4-4-5 Guests may be requested to rejoin a meeting if more information is required.
- 4-4-6 Guests may only bring one topic to one meeting, but may be allowed to attend as part of another topic, if the topic is registered by another guest.
- 4-4-7 Members of both the MMBRA Board and Executive Committee are required to attend scheduled meetings. Missing meetings without cause may be reason for dismissal and being asked to step down from their position.

MMBRA BY LAWS - NOV 1 2025

Article # 4

By Law: Meetings

Section # 5

Section Rules of Order

4-5 Rules of order at all meetings of the Association are by "Robert's Rules of Order Revised Edition" unless otherwise specified in the Constitution or By-Laws.

MMBRA BY LAWS - NOV 1 2025

Article # 4

By Law: Meetings

Section # 7

Section Virtual Meetings

- 4-7-1 In order to conduct business in an effective way, MMBRA may use a virtual meeting as a effective way of business for any of the meetings as mentioned in By Law 4.
- 4-7-2 The same meeting methods as stated in By-Law 4-8 (Meeting Makeup) must be adhered to and followed.
- 4-7-3 If a vote is required during a virtual meeting, an electronic method may be replaced by the voting methods indicated in the MMBRA Constitution Article 8. The method must be communicated before the start of the vote, verbally and electronically.
- 4-7-4 An electronic meeting maybe recorded for use of sharing, reviewing and record. A meeting that is shared outside of the members that are on the call must be approved by the President or leader of the meeting if the President is not part of the meeting.

MMBRA BY LAWS - NOV 1 2025

Article # 4

By Law: Meetings

Section # 8

Section Meeting make up

- 4-8-1 For all meetings as described in By Law 4. Each meeting must follow the following guidelines, prior to the start of the meeting.

- 4-8-2 The President or the designate representative must send an invitation to all persons who should be invited to the stated meeting.
- 4-8-3 The meeting invite must indicate date, time and purpose of the meeting / agenda.
- 4-8-4 A meeting must be called to order by leader of the meeting. If the leader of the meeting is not available to start the meeting, a appointed representative may do so.
- 4-8-5 As the meeting is called to order, the leader must state what type of meeting it is as described in By-Law 4.
- 4-8-6 The minutes of record of any prior meetings must be accepted and seconded by a member of the meeting. If the minutes are not available on a written format, a summary may be read aloud and a reference to the recorded version must be stated where it maybe found.
- 4-8-5 All meetings must follow "Robert's Rules of Order Revised Edition" as stated in By Law Section 5.
- 4-8-6 If a vote is required during the meeting, the voting rules as stated in By-Law 5 (Quorum) must be followed.
- 4-8-7 If the vote is in an electronic format, a scrutineer must validate the proof of the vote and ensure that the held vote followed the rules to electronic voting as described in By-Law 6.
- 4-8-8 All meetings must be adjourned by the leader of the meeting and must be seconded by one other member of the meeting.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 5

Quorum

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 5

By Law: Quorum

Section # 1

Section Quorum

5-1-1 A quorum for all meetings of the membership shall be thirty-three and one third (33.3%) of the total current active members in good standing present.

5-1-2 If the meeting is being held virtually, the total number of the members on the virtual meeting will act as the official counter to obtain the needed amount of thirty-three and one third (33.3%) of the total current active members in good standing present, when a vote is called for.

MMBRA BY LAWS - NOV 1 2025

Article # 5

By Law: Quorum

Section # 2

Section Quorum for a meeting of the Executive Committee

5-2-1 A quorum for all meetings of the Executive Committee should be the majority of the Committee members in attendance.

5-2-2 If the meeting is being held virtually, the total number of the members on the virtual meeting will act as the official counter to obtain majority, when a vote is called for.

MMBRA BY LAWS - NOV 1 2025

Article # 5

By Law: Quorum

Section # 3

Section Quorum for a meeting of the Executive Board

5-3-1 A quorum for all meetings of the Executive Board should be the majority of the Board members in attendance.

5-3-2 If the meeting is being held virtually, the total number of the members on the virtual meeting will act as the official counter to obtain majority, when a vote is called for.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 6

Voting

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 6

By Law: Voting

Section # 1

Section Voting

6-1-1 Voting for other than elections shall be a show of hands unless a ballot is requested at the meeting. Proxies are not permitted. Only members in good standing shall have the right to vote.

6-1-2 If an electronic vote is held, the procedure must be as followed:

6-1-2-1 A member of the executive board must communicate that an electronic vote will be held with a topic name and voting period.

6-1-2-2 That the voting question be at the top of the vote and in both official languages.

6-1-2-3 That the response be precise and in both official languages.

6-1-2-4 That a period for voting may not be shorter than 2 days and no longer than 5 days for any vote that is entitled for the entire membership.

6-1-2-5 The list used to communicate the vote is to be taken from Arbiter or the electronic assigning

6-1-2-6 The results will be verified by a scrutineer prior to the final results to remove any duplicate votes. The number of duplicate votes must be communicated with the final results.

6-1-2-7 When giving the results, the number of votes for each result must be provided along with any canceled votes.

6-1-2-8 In all cases where electronic voting is used, a member may ask to see the raw data, and has up to 5 days once the results are published.

6-1-3 For both the Executive committee and the Executive board, electronic voting may be used to simplify work loads. The voting period must be defined during the call to vote.

6-1-4 For both the Executive committee and the Executive board, where electronic voting was used, the results do not need to be shared with the entire membership, and only the President or Vice-President can verify the results.

6-1-5 A Retired or Honorary Member does not have the right to vote in any MMBRA meeting, including that of the Executive Board and the Executive Committee.



MMBRA BY-LAWS

SECTION:

by-law # 7

Regulations

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - NOV 1 2025

Article # 7

By Law: Regulations

Section # 1

Section Explanation

- 7-1 The By-Laws and its appendixes are to govern and manage the Montreal Metropolitan Basketball Referees Association in the best interests of its members.
- 7-2 Any changes, amendments or additions to the by-laws are to be voted on by the entire membership at the Annual General Meeting or AGM. Once approved, they will be in effect until the new version of by-laws is voted on at the next AGM.
- 7-3 If needed, a by-law may be changed, amended or added during its current version, if three (3) members request it to be so to the President of MMBRA. The President must then inform the membership within 7 days of the request, and a special meeting of the membership must be scheduled to discuss the request of the member. During that meeting, a vote may be held to determine if the new by-law is to be added to the current version of the MMBRA by-laws. The vote must meet the requirements as stated in by-law 6 (Voting).
- 7-4 The by-laws current version must be registered for approval at the end of the AGM and be approved by two other members in good standing.
- 7-5 A hard copy of the signed by-laws must be shared with the President of MMBRA and the Secretary of MMBRA once the final version is signed.
- 7-6 An appendix of the MMBRA by-laws is to allow the both the current MMBRA Executive Board and Committee the right to govern with approval of the membership.
- 7-7 Each proposed update or addition(s) to an appendix must be communicated within seven (7) days to the entire membership. If a member wishes further explanation to the update or addition, an answer must be provided with in 7 days. At the completion of the fourteen (14) days the Executive Board will vote to add the update or addition to the appendix and notify the entire membership of the final decision and the item number in the appendix.
- 7-8 The constitution, by-laws and appendix shall be made available in both official languages.
- 7-9 The constitution, by-laws and appendix when possible, must be written in a respectful and gender neutral manner.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

by-law # 9

Members Obligations

PRINTED ON:

July 26, 2026

PROPOSED BY LAWS - MAY 12 2026

Article #	9
By Law:	Members Obligations
Section #	1
Section	Obligations to MMBRA
9-1-1	Members of the Association are restricted to assignments given by the assigner(s). Other assignments may be taken upon approval of the President.
9-1-2	Any official who wishes to officiate in another CPA recognized board temporarily for less than 15 days, must seek approval by the MMBRA President in writing, 15 days prior to the first assignment.
9-1-3 26-May	Any official who wishes to officiate in another CPA recognized board temporarily for more than 16 days and continuously between Sept 1st and April 15th or the first Monday after Easter of a basketball season, must seek approval by the MMBRA President in writing, 15 days prior to the first assignment.
9-1-4	A member who is approved to work in another CPA approved board as described in by law 9-1-2 and 9-1-3 must agree and sign the temporary MMBRA release form (Appendix 5 - MMBRA Release).
9-1-5	The MMBRA president must advise of all approved and denied requests to temporary work in another CPA approved association to the Discipline Chair and the Secretary so the membership list can be kept up to date.
9-1-6	A member must re-apply each year if they wish to continue to work in another CPA approved board during the durations stated in 9-1-2 and 9-1-3.
9-1-7	A member who wishes to officiate for another approved CPA association during a tournament, may do so without completing the MMBRA release form, but must have approval by the MMBRA President. The member may not turn back any previously assigned games from MMBRA in order to partake in said tournament.
9-1-8 May 26	Articles 9-1-1 to 9-1-7 will be enforced between September 1 and April 15 or the first Monday after Easter of each basketball season.
9-1-3 26-May	The definition of what makes the 10 game rule is described in Appendix #12 Game Assignments, section 4
9-1-10	Officials are allowed to work for other regions and are not bound to by-law 9 between May 1st and August 31st (inclusive) barring leagues that have accounts outstanding with MMBRA as stated in Appendix 9 - Jurisdiction.

PROPOSED BY LAWS - MAY 12 2026

Article # 9

By Law: Members Obligations

Section # 2

Section Code of ethics declaration

- 9-2-1 Members are to abide by the Association's Code of Ethics. Unethical conduct is to be brought before the Disciplinary Committee.
- 9-2-2 Members must review and sign the Code of Ethics at the start of each season, and must do so by the time they officiate any scheduled game after the start of the new season on September 1st of each year.
- 9-2-3 An official who does not sign the code of ethics at the start of each season will not be eligible until the code of ethics is signed.
- 9-2-4 The code of ethics can be found in Appendix 2 (Code of Ethics).
- 9-2-5 An electronic signed version of the code of ethics may be used for members to sign.

PROPOSED BY LAWS - MAY 12 2026

Article #	9
By Law:	Members Obligations
Section #	3
Section	Ten (10) Game rule
9-3-1	To be considered a member in good standing with MMBRA, members must work in ten (10)
May 26	MMBRA assignemtns or supervisions as stated in by law 1-4-5 between September 1 and April 15th or the first Monday after Easter of each year. Six (6) of these games must be as an on floor official.
9-3-1-1 to 9-3-1-6 were removed in May 26 9-3-2 Remove May 26	
9-3-3	Probationary officials who complete the rookie session but cannot complete Ten (10) games after February 1st of the season in progress, will have their games counted toward the next season.
9-3-4	An official who does not officiate 10 games between September 1st and April 1st due to injury or illness will be allowed to take part and vote in all MMBRA events, prior to the start of the next season.
9-3-5	A Retired or past member may ask for reinstatement to MMBRA. If granted, they must complete 10 games between September 1st and February 1st to be considered a member in good standing. If they do not, they can still take part in MMBRA events, but cannot vote, until they have completed 10 games.
9-3-6	An official who does not complete their commitment of Ten (10) games will be considered a member not in good standing and can be at risk of fines and suspension, unless stated in By Laws 9-3-4.
26-May	
9-3-7	A member who is on suspension for not completing their Ten (10) game commitment, risk having their spot as one of the allotted MMBRA officials removed from CPA assignments.
26-May	
9-3-8	A member who is on suspension for not completing their Ten (10) games commitment will have a notice sent to the CPA by the start of the selection process for consideration for National Assignments.
26-May	
9-3-9	A member who has not completed their Ten (10) MMBRA assignments as stated in By Law 1-4-5 and By Law 9-3-1, may not be considered for basketball league playoffs.
9-3-10	A member who wishes to appeal by-law 9 may do so. The Process on how to do so can be found in Appendix 3 (Appeal Process).
9-3-11	The reasoning behind the Ten (10) game or MMBRA event commitment is to cover the various financial dues as described in Appendix 1 (Dues & Fees).

PROPOSED BY LAWS - MAY 12 2026

Article # 9

By Law: Members Obligations

Section # 4

Section Process for Expulsion

9-4-1 MMBRA may expel a member when the board has proof that the member is not in good standing and has not followed MMBRA Constitution or By-Laws. MMBRA may also expel a member with cause.

9-4-2 The process to expel a member from MMBRA shall be the following:

9-4-2-1 When an allegation or means for expulsion comes forth, the President of MMBRA must be informed. Once informed, the President of MMBRA will inform in writing the Executive Committee. If the member in question is on the Executive Board, the member will be excluded from the conversation.

9-4-2-2 Following the conversation with the Executive Board, the President will in writing inform the member in question that they are suspended with intention to expel the member from MMBRA.

9-4-2-3 The MMBRA member who has been identified for expulsion will be given 72 hours to respond by email if they wish to challenge the expulsion.

9-4-2-3-1 The initial notice of suspension must include the following: the date of the notice, name of the member, reason for suspension and intent to expel. The notice must also include the contact name if they wish to appeal and the time limit to initiate the appeal.

9-4-2-4 MMBRA and the member who has filed the appeal agree that at the end of the process, the decision is final and will be binding.

9-4-2-5 If the MMBRA member decides to challenge the decision, the Executive Board will appoint three (3) members from the Executive Board to hear the appeal.

9-4-2-6 The appeal process must begin within ten (10) days of the appeal being submitted.

9-4-2-7 The appeal process will include an in-person or online meeting with the appointed members of the Executive Board. The Board as well as the member may ask others to attend the hearing.

9-4-2-8 During the first appeal meeting, all parties will be read By-Law 9, Section 4. If required, all members may be asked to sign the By-Law. The meeting may also be recorded.

9-4-2-9 Following the conclusion of the appeals process, the appointed members of the Executive Board will render a decision within five (5) days. The decision will be first communicated to the President of MMBRA. The President of MMBRA will notify the member who requested the appeal of the final decision.

9-4-2-10 If the member is expelled, the Treasurer must submit a payment for any monies, minus any fees, items purchased or any expenses within 10 days.

9-4-2-11 Once all monies are paid, the member who has been expelled will receive final notification that they have been expelled from MMBRA and that all monies have been paid to them, and effectively terminating their membership with MMBRA.

PROPOSED BY LAWS - MAY 12 2026

Article #	9
By Law:	Members Obligations
Section #	5
Section	Process for Suspension
9-5-1	MMBRA reserves the right to suspend any member for violating the By-Laws and or the Constitution. Suspension can be done either as a punitive measure or to allow time to review a possible expulsion.
9-5-2	A suspension notice may only be sent to a member once the President of MMBRA has been informed. The notice can be sent via email or another form of written communication that has been approved by the Executive Board.
9-5-3	The MMBRA member who is being suspended will be given 72 hours to respond by email if they wish to challenge the suspension. The member must notify both the President and Discipline Chair
9-5-4	MMBRA and the member who has filed the appeal agree that at the end of the process, the decision is final and will be binding.
9-5-5	If the MMBRA member decides to challenge the decision, the Executive Committee will appoint three (3) members from the Executive Committee to hear the appeal.
9-5-6	The appeal process must begin within ten (10) days of the appeal being submitted.
9-5-7	The initial notice of suspension must include the following: the date of the notice, name of the member, reason for suspension, suspension start and end date. The notice must also include the contact name if they wish to appeal and the time limit to initiate the appeal.
9-5-8	The appeal process will include an in-person or online meeting with the appointed members of the Executive Committee. The Committee as well as the member may ask others to attend the hearing.
9-5-9	During the first appeal meeting, all parties will be read By-Law 9, Section 5. If required all members may be asked to sign the By-Law. The meeting may also be recorded.
9-5-10	Following the conclusion of the appeals process, the appointed members of the Executive Committee will render a decision within five (5) days. The decision will be first communicated to the President of MMBRA. The President of MMBRA will notify the member who requested the appeal of the final decision.
9-5-11	The appeal decision may only be one of the following:
9-5-11-1	Up-hold the initial suspension notice
9-5-11-2	Up-hold the initial suspension notice, and add stipulations to the notice
9-5-11-3	Cancel the suspension
9-5-11-4	In cases where expulsion may need to be reviewed, forward the process to expulsion By-Law 9-4
9-5-12	A suspension notice will stay on file for two (2) years.
9-5-13	A member who is suspended may attend all education opportunities and the Bull Session.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

appendix # 1

Dues and Fees

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - APPENDIX - NOV 1 2025

Appendix 1

Appendix Dues and Fees

Section # 1

Section Appointments for MMBRA

A-1-1-1 Association membership fees

The base annual membership dues to be a member of the Montreal Metropolitan Basketball Referee Association is:

\$70.00

A-1-1-2 On top of the annual membership fee, a member's total earnings will be garnished of an amount equal to ten percent (10%) and distributed as follows:

4% Association
6% Appointer(s)

A-1-1-3 Membership fees are to be renewed each September 1st

26-May

A-1-1-4

Any member who wishes to transfer from another board within Canada or Quebec would need to do the following once the reference letter is confirmed. For anyone in Canada who is transferring to MMBRA, the NOCP fee would need to be applied, even if they paid the amount in their home province

26-May

A-1-1-5 Anyone who pays after November 1st will pay the same amount but may not be able to take the CBOC exam, therefore they will need to fall under the regulations of a member who has not taken the exam for the season

26-May

A-1-1-6 The registration period will be from August 2nd to February 1st of each year. After February 1st of each year, members may be required to pay a prorated fee.

26-May

A-1-1-7 Rookies are not subjected to the registration process until they are welcomed as full members of MMBRA. They may have their membership fees, if required, taken of their paycheck.

26-May

A-1-1-8 Members would have the option of paying their MMBRA Membership fees upfront or using summer account money by Sept 1st. After Sept 1st, members can only pay via transfer to the treasurer.

26-May

MMBRA BY LAWS - APPENDIX - NOV 1 2025

Appendix 1

Appendix Dues and Fees

Section # 2

Section Appointments for CPA, CABO + Other Associations

A-1-2-1 Earned money for CPA, CBOC, and other associations that are to be paid by MMBRA will be upon receipt of payment by the assigning authority

MMBRA BY LAWS - APPENDIX - NOV 1 2025

Appendix 1

Appendix Dues and Fees

Section # 3

Section Additional fees

A-1-3-1-1	MMBRA membership fees as stated in A-1-1-1	\$ 70.00
A-1-3-1-2	CBOC	Included in CPA fees
A-1-3-1-3	CPA**	See A-1-3-2
A-1-3-1-4	IAABO (optional)	As charged
A-1-3-1-5	AGM, as determined by the Executive Committee	
A-1-3-1-6	Other meetings, as determined by the Executive Committee	

** CPA Rates are determined by the Quebec CPA, and are charged according to the NOCP rating of the member: the 2024-2025 rates are indicated below

A-1-3-2 CPA Fees 2024-25

NOCP 0 - 1st year	No fee
NOCP 1 - 2nd year	\$ 45.00
NOCP 1 - 3+ years	\$ 65.00
NOCP 2	\$ 80.00
NOCP 3	\$ 90.00
NOCP 4 & 5	\$ 100.00

A-1-3-3 Items purchased in the MMBRA store by a member must be recorded and supplied to the Treasurer upon request. All items will be deducted from members' earned amounts.

A-1-3-4 The store manager will keep records of each member's purchases and provide upon request the total amounts charged to members.

A-1-3-5 Payments will be issued at the Annual General Meeting at the end of season, unless requested by a member. A payment may only be issued once the official has reached a \$500 amount in their account.

A-1-3-6 All deductions will be deducted prior to your first payment of a given season.

A-1-3-7 MMBRA has two (2) fiscal periods. Fall Winter session from Sept 1st to April 30th and Summer session from May 1 to August 31st.

A-1-3-8 All work done between May 1 and August 31st will be paid no later than the Bull Session of the following season, and will follow all the fees and payments as mentioned in Appendix 1, Sections 1 and 3, with any deductions for fines occurred.

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Appendix 1

Appendix Dues and Fees

Section # 4

Section Honoraria

A-1-4-1 An honorarium will be given annually to the persons performing the following functions:

A-1-4-2	President	\$ 1,000.00	
	Vice President	\$ 300.00	
	Discipline Chair	\$ 300.00	
	Supervision Chair	\$ 300.00	
	Secretary	\$ 300.00	
	Interpreter	\$ 300.00	
	Directors	\$ 300.00	
	Treasurer	\$ 5,250.00	25-26 rate See by law 3-3-10 for increase information
	Media (Social)	\$ 500.00	

A-1-4-3 The Executive Board can approve additional honorariums up to \$500. The process for approval can only happen during an Executive Board meeting and needs to be voted into the minutes.

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Appendix 1

Appendix Dues and Fees

Section # 5

Section Associate Member Fees

A-1-5-1 An Associate Member as stated in section by-law 1 subsection 2, is not a full member of MMBRA, but does incur the following charges.

Associate membership fees: \$ 75.00 updated Sept 8 2025

A-1-5-2 On top of the annual outsider membership fee, a member's earning will be garnished of an amount equal to ten percent (10%) and distributed as follows:

4% Association
6% Appointer(s)

A-1-5-3 All fees indicated in Appendix 1, sections 1 and 2 must be paid before any monies earned are paid to a member.

A-1-5-4 The associate members fees for CBOC and CPA are to be collected by the member's home association.

A-1-5-4-1 The associate member may at the request of MMBRA be asked to provide proof that they have paid their fees through their home association.

A-1-5-5 An associate member may be advised of other fees if required. Examples could be special meetings, trainings or social fees.

The CBOC may collect membership fees separate o MMBRA. To be considered a member in good

PENDING standing, these fees must be paid to CBOC by the member

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Appendix 1

Appendix Dues and Fees

Section # 6

Section Fines

A-1-6-1 The following is the fine for not accepting an assignment by the date indicated by Arbiter:

A-1-6-1-1 The first five (5) returned games are not charged. After the grace period, the fee shall be:

A-1-6-2-2 Fee: \$ 5.00

A-1-6-2 The following is the fine for returning a game to an assigner:

A-1-6-2-1 At the discretion of the assigner

A-1-6-2-2 Fee: \$ 5.00

A-1-6-3 Late for (an) assigned game(s):

A-1-6-3-1 Members must make an effort to contact their partner when arriving late for the game as soon as possible. It is mandatory that the official who is late to contact the assigner within 24 hours of the game

A-1-6-3-2 The assigners will have the discretion to report lateness to the Discipline Committee.

A-1-6-4 Fine amounts for game lateness:

After 1st quarter 1/4 of the game fee

After 2nd quarter 1/2 of the game fee

After 3rd quarter 3/4 of the game fee

Full Game See the amount for a missed game in Appendix 1, Section 6, Line 5 (A-1-6-5)

A-1-6-5 Fines for a missed game:

A-1-6-5-1 1st game missed \$ 100.00

A-1-6-5-2 2 games \$ 200.00

A-1-6-5-3 3 games \$ 300.00

After 3 missed games, the member will be suspended for three (3) games, effective immediately.

A-1-6-6 The assigners must report all missed games to the Discipline Committee with a reason. This reason will be taken into consideration by the Discipline Committee if any action needs to be taken.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

appendix # 2

Code of Ethics

PRINTED ON:

July 26, 2026

MMBRA BY LAWS - APPENDIX - MAY 12 2026

Appendix 2
Appendix Code of Ethics

A-2-1 A member in good standing of MMBRA should adhere to the following:

- A-2-1-1 Officials, who also act as coaches, have an obligation to treat other officials with professional dignity and courtesy.
- A-2-1-2 Officials must recognize that it is inappropriate to threaten or speak ill of MMBRA officials in any capacity unless leveraging a formal complaint to the Executive Board. This may include but is not limited to social media posts (Facebook, Twitter, or otherwise), email, or public message boards that may discredit MMBRA or its members, as decreed by the Executive Committee.
- A-2-1-3 Officials must recognize and avoid situations which can lead to conflicts of interest or impartiality. These conflicts include but are not limited to gifts, favors, special treatment, privileges, employment or a personal relationship with a team, player, or coach.
- A-2-1-4 Officials must always maintain the integrity and professionalism of officiating by striving for a higher degree of commitment and expertise.
- A-2-1-5 Officials must not solicit nor accept games from any coach, league, or representative thereof unless
26-May games occur between April 15th or the first Monday after Easter and August 31st (inclusive).
- A-2-1-6 Officials must not officiate any game with a non-certified official, first year official (rookie) sessions and trainings notwithstanding.
- A-2-1-7 Officials must not officiate any game after having consumed any alcohol, illegal substance, any substance that might impair judgment, or motor skills.
- A-2-1-8 Officials must refrain from any remark, action or gesture that may be interpreted as sexual harassment.
- A-2-1-9 All games officiated by MMBRA officials during the season, between September 1st and April 15th or the
26-May first Monday after Easter (inclusive), must be assigned by MMBRA assigners unless permission is provided by the President of MMBRA.
- A-2-1-10 Officials are allowed to work for other regions and are not bound to by-law 9 between April 15th or the
26-May first Monday after Easter and August 31st (inclusive) barring leagues that have accounts outstanding with MMBRA.
- A-2-1-11
26-May All games officiated by MMBRA officials during the season, between September 1st and April 15th or the first Monday after Easter (inclusive), must be assigned by MMBRA assigners unless the member has met the requirements of by-law 9 (Obligations to MMBRA). Permission is provided by the the President of MMBRA and the member has agreed to and signed the MMBRA Release as stated in appendix 5.
- A-2-1-12 These are our principles, and this is what we stand for. An official in violation of this Code of Ethics may be referred to the Discipline Committee and/or the Executive Board.



**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

appendix # 3

Appeal Process

PRINTED ON:

July 26, 2026

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Appendix 3

Appendix Appeal Process

A-3 If, after a ruling by the Discipline Committee, the official wishes to appeal the process, the process must follow these steps:

A-3-1 May 26 The appeal must be made in writing no more than 72 hours after the notice and sent to the President or Vice Preesident of MMBRA and the Discipline Chair.

A-3-2 The Discipline chair will forward any and all information to the elected members of the Executive Board (president, vice president, and directors).

A-3-3 The Executive Board members will review all information and vote on whether or not to support the Discipline Committee.

A-3-4 If there is a reversal of the decision, the member is contacted by email, and the Discipline Chair and all members of the Executive Board are copied. The matter is considered closed and entered into the minutes at the beginning of the next meeting.

A-3-5 If required, the member is granted a hearing at the next meeting to be heard by the Executive Board where explanations and questions may be asked. Final decision will be communicated by email to the official within 5 days after meeting.

A-3-6 Original sanction(s) by the Discipline Committee will stay in effect during the appeal process.

A-3-7 After the appeal process is closed, the final decision, if required, will be transmitted to CPA Quebec.

A-3-8 The member who has appealed a decsion, must be informed during the process of appeal. This 26-May includes, when the appeal was received, being processed and the final decision

A-3-9 If in the judgement of the Vice-President, the member who has appealed can continue to officiate 26-May during the appeal process, they will be informed along with the assignors.

A-3-10 If the in the judgement of the Vice-President, the official cannot officiate during the appeal process, 26-May the member, MMBRA Board of Directors along with the Assignors will be informed of the decision. This will be used in circumstances where in judgement of the Vice-President that the official should be removed in the best interest of MMBRA, MMBRA members and clients.

A-3-11 No financial reimbursement will be provided to a member who lost revenue during the appeal process. 26-May

A-3-12 It is MMBRA intention to hear all appeals within an appropriate amount of time, without delay. It does 26-May happen that delays may occur to gather information to ensure that proper decisions are made.

A-3-13 If the notice is related to a suspension, the member is suspended starting the date mentioned on the 26-May notice. If the member appeals the suspension, the days suspended are counted towards the penalty until the appeal is sent.



**Metropolitan
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Referee Association**

MMBRA BY-LAWS

SECTION:

appendix # 4

Directors Responsibilities

PRINTED ON:

July 26, 2026

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Appendix

4

Appendix

Directors Responsibilities

Section #

1

Section

Explanation

- A-4-1-1
 Each year the MMBRA President will assign tasks to the four (4) Directors. These tasks are to meet the needs of the association.
- A-4-1-2
 These tasks are not part of the by-laws as they may change to meet the needs of the association.
- A-4-1-3
 Each Director's responsibility may change at any time during a season as the association's needs may change.
- A-4-1-4
 Directors' Responbsilites should be updated in this section prior to the first meeting (Bull Session) of each season and made available for the General Membership to review.

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Appendix 4

Appendix Directors Responsibilities

Section # 2

Section Guidance Director "Recruitment & Mentorship"

A-4-2 The Guidance Director will be responsible for those that seek to become a referee, from their initial application, until they step foot on a basketball court with a whistle in their mouths. The Guidance Director is also to provide guidance, advice, feedback, and support to those new recruits, serving as a role model, teacher, counselor, advisor, advocate, and ally, depending on the specific goals and objectives of each new recruit.

Primary Roles & Responsibilities.

A-4-2-1 Create a file of new applicants, and is responsible for all correspondences prior to a rookie session, confirmation of attendance, attending the rookie clinics, and accepting payments.

A-4-2-2 Govern and assist the "Rookie Supervision Committee" alongside the Head of Supervision. To provide material, answer questions, and give advice.

A-4-2-3 Organize rookie seminars

A-4-2-3 The President & Vice President reserve the right to assign the director additional tasks and responsibilities as needed.

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Appendix 4

Appendix Directors Responsibilities

Section # 3

Section Liaison Director

A-4-3 The Liaison Director will be responsible for communicating ALL sources of necessary information with whatever branch of the association it is intended for. When any sort of intervention is necessary, they shall take the lead on the communication and document what has taken place. Helping and making sure members of the association obtain information, and gain clarity into the executive's briefings, reports, and whatever has been discussed at the AGM & Bull Session.

Primary Roles & Responsibilities:

A-4-3-1 Communication and correspondence between any parties within the association.

A-4-3-2 Keep & organize all information, documents, and files in an accessible location with permission restrictions.

A-4-3-3 Help organize any social event, AGM, bull session, etc...

A-4-3-4 The President & Vice President reserve the right to assign the director additional tasks and responsibilities as needed.

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Appendix 4

Appendix Directors Responsibilities

Section # 4

Section Learning & Development Director

A-4-4 The Learning and Development Director will be responsible for all educational and development of members pertaining to officiating the game of Basketball. Working with outside resources to develop training aids and methods to improve and educate members in relation to applying the rules of Basketball, including proper application of mechanics, and management of skills of the game.

Primary Roles & Responsibilities.

A-4-4-1 Organize various clinics (Including the Women's program) for members of the association to attend.

A-4-4-2 Aid & assist those who request any form of training

A-4-4-3 The President & Vice President reserve the right to assign the director additional tasks and responsibilities as needed.

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Appendix 4

Appendix Directors Responsibilities

Section # 5

Section Director of Operations

A-4-5 The Director of Operations makes sure that all aspects are covered and that the entire Executive Board's goals are met. They will be responsible for a bit of EVERYTHING from contract negotiations, implementing policies & procedures, all the way down to Inventory. This position is basically the team leader of all Directors. In addition, they will work closely with the President, Vice President, and Past President(s) in developing long-term operational strategies that help meet the Executive Board's objectives.

Primary Roles & Responsibilities:

A-4-5-1 Focusing on improving or creating any piece of document that MMBRA's President or Vice President requests.

A-4-5-2 Aiding and assisting any member of the association with whatever they might request

A-4-5-3 Balancing & distributing MMBRA inventory

A-4-5-4 The President & Vice President reserve the right to assign the director additional tasks and responsibilities as needed.



**Metropolitan
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MMBRA BY-LAWS

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appendix # 5

MMBRA Release

PRINTED ON:

July 26, 2026

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Appendix 5
Appendix MMBRA Release

The following are the conditions for a member of MMBRA to be allowed to work for another Quebec CPA basketball officating board. These are expanded from the MMBRA by-law 9-1

- 1 I agree that the terms of the release are for a determined time of no more than one (1) season and will need to re-apply each season if I wish to continue to work outside of MMBRA.
- 2 That I have signed and agreed to the MMBRA Code of Ethics (appendix 2).
- 3 That I will complete a minimum of ten (10) MMBRA assigned games in order to cover my membership dues and other costs that are covered in Appendix 1 of the MMBRA by-laws.
- 4 That the date of this request was made a minimum of fifteen (15) days prior to the first assignment.
- 5 That I recognize MMBRA as my home associaton and can only apply for Provincial Championship and National Championship assignments as a member of MMBRA.
- 6 That MMBRA will follow and apply any discinplinary measures that have been enforced on me while I have been working with the outside board.
- 7 That I will not return assigned games by MMBRA to work in another board.
- 8 That I will not return games assigned to another board to work games for MMBRA.
- 9 That this agreement is for games assigned by another Quebec CPA recognized board and does not apply for non CPA recognized boards and understand that I am following the outline of my member obligations to MMBRA.

Member's Name _____

Member's Signature _____

Date Signed _____

Approved by MMBRA:



**Metropolitan
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MMBRA BY-LAWS

SECTION:

appendix # 6

Wordmark and logos

PRINTED ON:

July 26, 2026

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Appendix

6

Appendix

Wordmark and logos

Section #

1

Section

Name

The following are the directives for the use of the Montreal Metropolitan Basketball Referees Association name, logo and word marks:

A-6-1-1 Official name:

The official English name of the association is:
 Montreal Metropolitan Basketball Referee Association

A-6-1-2 The English abbreviation for the association shall be known as:
 MMBRA

A-6-1-3 The official French name of the association is:
 Association des arbitres de basketball du Montréal métropolitain

A-6-1-4 The French abbreviaiton for the associaiton shall be known as:
 AABMM

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Appendix 6

Appendix Wordmark and logos

Section # 2

Section Logo

A-6-2-1 Logo

A-6-2-2 The MMBRA logo is to be exclusively used by the organization for purpose to identify, promote, and support the organization.

A-6-2-3 The use of the logo can only be approved by the Executive Board. A request to use it may be made by any member and is then forwarded to the Executive Board for approval.

A-6-2-4 Current logos on file are the following:

MMMBRA title logo



**Metropolitan
Montreal Basketball
Referee Association**

MMMBRA logo only





**Metropolitan
Montreal Basketball
Referee Association**

MMBRA BY-LAWS

SECTION:

appendix # 7

Fines and Discipline

PRINTED ON:

July 26, 2026

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Appendix 7

Appendix Fines and Discipline

Section # 1

Section Governing rules

- A-7-1-1 MMBRA members agree to follow the various by-laws, rules and the Code of Conduct. When a member does not meet their obligations, corrective measures may be implemented.
- A-7-1-2 According to by-law 2-5-1, The MMBRA Executive Board must appoint a member in good standing to oversee Discipline, as the Discipline Chairperson.
- A-7-1-3 The appointed Discipline Chairperson, each year must select two (2) other members in good standing to be part of the Discipline Committee as stated in by-law 2-5-4.
- A-7-1-4 If the Discipline Chairperson or one of the MMBRA Discipline Committee members have a matter in front of the Discipline Committee, they must temporary step aside. One of the members of the Executive Committee may be appointed to replace the member of the Discipline Committee during this time if required.
- A-7-1-5 The Discipline Committee will work independently of the Executive Committee. At times when needed, the Discipline Committee can call upon the Executive Committee for guidance and clarification related to by-laws and regulations, ensuring that information they have is correct.

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Appendix 7

Appendix Fines and Discipline

Section # 2

Section Process

A-7-2-1 The Discipline Committee shall render decisions on members who have not followed the MMBRA by-laws or stated in the Appenedix of the MMBRA by-laws.

A-7-2-2 All Discipline Committee decisions shall be sent to members who have broken rules in a form of written communication, by either letter or electronic delivery (email).

A-7-2-3 A list of members who have received a discipline report must be shared with the Executive Board when requested. The report must include the name of the member, the offense and the penalty that has been assigned. This list is not to be shared with the entire membership.

A-7-2-4 A discipline report must include the following:

A-7-2-4-1 The name of the member

A-7-2-4-2 The date of the report

A-7-2-4-3 An explanation of the incident(s)

A-7-2-4-4 Any and all information to which MMBRA by-laws were not observed

A-7-2-4-5 The decision of the Discipline Committee in way of penalty, suspension or corrective measure that has been put in place

A-7-2-4-6 The appeal process and the time limit the member has to appeal the Discipline Report

A-7-2-5 If the Discipline Committee believes a warning or corrective measure is warranted versus a discipline report, a record will be kept on file for a period of twelve (12) consecutive calendar months, and will be noted as officially warned.

A-7-2-6 A member who has been officially warned cannot receive a second warning for the same incident within in twenty-four (24) consecutive months. If a member repeats the same offense during this time period, the Discipline Committee can take action with corrective measures as stated in the by-laws.

A-7-2-7 The Discipline Committee shall have the authority to render decision on the following but not limited to:

A-7-2-7-1 Monetary fines for missing games

A-7-2-7-2 Monetary fines for turning back or not accepting games in the allotted time limit

A-7-2-7-3 Not wearing approved MMBRA official uniform as outlined in Appendix 8 - Uniform

A-7-2-7-4 Monetary fines for not attending organization mandatory meetings

A-7-2-7-5 Suspension for not adhering to the MMBRA by-laws

A-7-2-7-6 Failure to attend any mandatory trainings or testing sessions

A-7-2-7-7 For not writing the annual mandatory exam as assigned by CBOC and attaining a minimum score of 60%

A-7-2-7-8 For any other violation or infraction that the Executive Committee believes requires discipline

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Appendix 7

Appendix Fines and Discipline

Section # 3

Section Appeal Process

A-7-3-1 MMBRA members may appeal the decision(s) of the Discipline Committee and must follow the following guidelines as stated in Appendix #3 - Appeal Process

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Appendix 7

Appendix Fines and Discipline

Section # 4

Section Monetary Fines

A- 7-4-1 A monetary fine that has been ruled on by the Discipline Committee shall be made available to all members' use. The amount of the fine may be distributed in the following manner:

A-7-4-1-1

To pay off another official for working a game alone

A-7-4-1-2

For use of education of current members or potential members

A-7-4-1-3

Payment to reduce costs at the AGM or Bull session

A-7-4-1-4 An amount that benefits the entire membership (the use must be stated in the Treasures annual report)

A-7-4-2 Fines are outlined in Appendix # 1 Dues and Fees

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Appendix 7

Appendix Fines and Discipline

Section # 5

Section Grace Allowances

A- 7-5-1 Initial grace allowance “freebies” of five (5) games involving game assignments under the following categories:

A-7-5-1-1 Calling an Assignor less than 24 hours before a scheduled game to decline a game "Turnback"

A-7-5-1-2 Assigned games elapsed in Arbiter

A- 7-5-1-3 Declining games after assigned

A- 7-5-2 Once a member has reached their five (5) freebies, the member will receive an official warning that their grace allowance has been depleted.

A- 7-5-3 Below are the guidelines that the Discipline Committee will follow regarding an official's grace

A-7-5-3-1 Arbiter Related Fines and Procedures

A-7-5-3-1-1 The official will be given 10 additional infractions surpassing the 5 “Freebies” (Total of 15 infractions within the season)

A-7-5-3-1-2 Below depicts the breakdown of the fine structure for the 10 additional infractions:

A-7-5-3-1-2-

A Elapsed game (Accept/Decline date passed) = The official will be charged accordingly \$5 for each individual infraction.

A-7-5-3-1-2-

B Declined game = The official will be charged accordingly \$10 for each individual infraction.

A-7-5-3-1-3 Following the 10th infraction, the official will be placed on probation until the end of the season effective immediately. The official will be notified via email of their status by the Discipline

A-7-5-3-1-4 While on probation, a grace allowance of 10 additional infractions shall be granted until the end of the season continuing to use the fine structure explained. A warning will be sent on the seventh (7) total infraction

A-7-5-3-1-5 On the 10th infraction, the official will be suspended for 1 month effective immediately.

A-7-5-3-1-6 The official will be notified via email of their status by the Discipline Chairprson. In this email, the official will be asked for justification for surpassing their 10 additional infractions while being on

A-7-5-3-1-7 The official will have no more than 48 hours to respond by email explaining their reasoning for surpassing this additional grace allowance that led to suspension.

A-7-5-3-1-8 Upon receiving the reply email, the Discipline Committee will render a verdict based on the response sent back from the official within 48 hours.

A-7-5-3-1-9 After the suspension has been served, the official will be re-instated and put on probation until the end of the season (April 30th) and will be under probationary guidelines.

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Appendix 7

Appendix Fines and Discipline

Section # 6

Section Game Day Related Procedures and Fines

A- 7-6-1 It is understandable that life events happen unfortunately at a moment's notice. Below are the categories of reasons deemed acceptable for game day related tardiness.

A- 7-6-1-1 No Shows

A-7-6-1-1-1 Significant health related risk to the official, or someone they're primarily responsible for (care/well-

A- 7-6-1-1-2 Major transportation related issue regarding their personal vehicle or public transport

A- 7-6-1-1-3 The financial penalty for No shows can be found in Appenendix 1-6-3

A- 7-6-1-1-4 The following is the penalty and the process for three (3) no shows:

A- 7-6-1-1-5 The official will be notified via email of their status by the Discipline Chairperson. The email will detail the three (3) no shows by Game ID number, dates and times of each.

A- 7-6-1-1-6 The official will have no more than 48 hours to respond by email to explain what led to three (3) no shows within the same session.

A- 7-6-1-1-7 Upon receiving the reply email, the Discipline Committee will render a verdict based on the response sent back from the official within 48 hours.

A- 7-6-1-1-8 If no response or the explanation does not depict what is deemed acceptable stated above for no shows, the suspension of three (3) months will be upheld from the date the Discipline Chairperson informed the official via email about the suspension.

A- 7-6-1-1-9 After the suspension has been served, the official will be re-instated and put on probation until the end of the season (April 30th) and will be under probationary guidelines.

A- 7-6-2-1 Late Arrival

A-7-6-2-2 The referee is coming from another game at another location, no penalty.

A-7-6-2-3 The financial penalty for late arrival can be found in Appenendix 1-6-4

A-7-6-2-4 After the 3rd offense, the official will be placed on probation until the end of the season effective immediately.

A- 7-6-2-5 The official will be notified via email of their status by the Discipline Chairperson. The email will detail the 3 late arrivals by Game ID number, dates and times of each.

A-7-6-2-6 The official will have no more than 48 hours to respond by email to explain what led to three (3) lte arrivals within the same session.

A-7-6-2-7 Upon receiving the reply email, the Discipline Committee will render a verdict based on the response sent back from the official within 48 hours.

A-7-6-2-8 If no response or the explanation does not depict what is deemed acceptable stated above for late arrivals, the suspension of one (1) month will be upheld from the date the Discipline Chairperson informed the official via email about the probation.

A-7-6-2-9 After the probation has been served, the official will be re-instated and put on probation until the end of the season (April 30th) and will be under probationary guidelines.

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Appendix 7

Appendix Fines and Discipline

Section # 7

Section Not fulling 10 game minimum as a member

- A- 7-7 As stated in by-law 9-3 (Member Obligations), members are subject to discipline for not meeting the stated requirements. The following explains the process and financial obligations for not meeting the requirments as stated
- A- 7-7-1 Discipline Chairperson will send a letter by email to the official asking for the reason for not fulfilling the 10 game minimum as a member.
- A- 7-7-2 The official will have no more than 48 hours to respond by email to explain the reason for surpassing grace allowance.
- A- 7-7-3 The Discipline Committee will render a verdict based on the response sent back from the official within 48 hours.
- A- 7-7-4 If no response or the explanation does not justify not fulfilling the 10 game minimum, the official will be on probation for the entire next season.
- A- 7-7-5 While on probation in the next season, the official will have until December 15th to do 50% of their minimum games and the other half by March 1st. If the official does not comply to their probation, then the official falls into the appeal process (Appendix 3).
- A- 7-7-6 An official who is stated in good standing on March 1st is considered in good standing until March 1st of the following year when it comes time for consideration for all national assignments by CBOC.

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Appendix 7

Appendix Fines and Discipline

Section # 8

Section Probationary guidelines

A- 7-8-1 An official on probation will be permitted a maximum of a five (5) game allowance using any combination of declined/elapsed games, calling an Assignor less than 24 hours before scheduled game, late, along with zero no shows.

A- 7-8-2 If the grace period is depleted, the length of time of the suspension is a minimum of three (3) months however depending on the case, the Discipline Committee will evaluate and render a decision the true length of the suspension and / or expulsion.

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Appendix 7

Appendix Fines and Discipline

Section # 9

Section Other fines and penalties

A-7-9-1 As stated in Appendix #12 Game Assignments (A-12-1-7 to A-12-1-10) "Jumping in on a game" who is disciplined for not following the rules will be fined in the following manner

A-7-9-1-1 The first offense fine will be equal to the amount of the game that was officiated.

A-7-9-1-2 The second offense fine will be a monetary fine equal to the amount of the game that was officiated, as well as forfeit the eligibility to officiate in any playoff game in all leagues and will not be recommended for any provincial assignments until the MMBRA Bull session of the following year.



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SECTION:

appendix # 8

Uniform

PRINTED ON:

July 26, 2026

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Appendix 8

Appendix Uniform

Section # 1

Section Referee uniform - From the first Tuesday after Labor Day to April 30th

A- 8-1 MMBRA will wear the designated uniform by the Quebec CPA.

A- 8-1-2 The 2024-2025 Uniform requirements are:

A- 8-1-2-1 **Mandatory:**

The official referee shirt that is mandated by the Quebec CPA or MMBRA to referee

Black beltless pants

Black socks

1 pealess whistle, such as Fox40, with a Lanyard of the official's choice

All black running shoes, with markless soles, and no visible branding, black logo

A- 8-1-2-2 **Optional:**

1 approved warm-up jacket (CABO jacket)

T-shirt to wear under your referee shirt, black or grey in color

Black leggings that must not show when running under your pants

A- 8-1-3 The following items cannot be worn in a game situation:

Earrings

Watches

Cell Phones

Headphones or air buds

Any other equipment or item that may be of danger to the playing of a basketball game

A- 8-1-4 Penalty

If a referee is found in violation of the uniform policy, the Discipline Committee may decide to apply corrective measures that can include any combination of warning, fines and suspension.

A- 8-1-5 Considerations

Considerations are made for medical, religious or cultural reasons. Members should follow the same rule applications that are described in the FIBA players uniform regulations.

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Appendix 8

Appendix Uniform

Section # 2

Section Referee uniform - May 1st to Labor Day Monday, Session 2, also known as Summer Basketball

A- 8-2 MMBRA will wear the designated uniform by the Quebec CPA, with the exception in session 2, summer when granted.

A- 8-2-2-1 The 2024-2025 Uniform requirements are

A- 8-2-2-2 **Mandatory:**

The official referee shirt that is mandated by the Quebec CPA or MMBRA to referee

Black shorts with no writing, exception to a small manufacture logo

++ Referees should match when officiating with both wearing pants or both wearing shorts

Black socks

1 pealess whistle, such as Fox40, with a lanyard of official's choice

All black running shoes, with markless soles, and no visible branding, black logo

**Exception on footwear. If officiating is outside, normal running shoes maybe worn, but not open-toed shoes or sandals. All Black is preferred, but not required.

A- 8-2-2-3 **Optional:**

1 approved warm-up jacket (CABO jacket)

T-shirt to wear under referee shirt, black or grey in color

A- 8-2-3 The following items cannot be worn in a game situation:

Earrings

Watches

Cell Phones

Headphones or air buds

Any other equipment or item that may be of danger to the playing of a basketball game

A- 8-2-4 Penalty

If a referee is found in violation of the uniform policy, the Discipline Committee may decide to apply corrective measures that can include any combination of warning, fines and suspension

A- 8-2-5 Considerations

Considerations are made for medical, religious or cultural reasons. Members should follow the same applications that are described in the FIBA players uniform regulations.



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SECTION:

appendix # 9

Jurisdiction

PRINTED ON:

July 26, 2026

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Appendix

9

Appendix

Jurisdiction

Section #

1

Section

Territory served

- A-9-1-1

As per the MMBRA constitution, MMBRA shall have jurisdiction over the territory of YYY and ZZZ, or any other area assigned upon or agreed upon with the Quebec CPA or Basketball Quebec.
- A-9-1-2

The list located in 9-2 of this appendix are Leagues and Associations that are to be considered to have valid contracts with MMBRA and all games must be assigned by one of the MMBRA assigners. If a game is officiated by a member that is not assigned by MMBRA in the period stated in by-law 9-1, the member will be considered as officiating a non-sanctioned game.
- A-9-1-3

The Leagues and associations listed in section 9-2 are considered as games assigned by MMBRA. If an official accepts games from another CPA or directly from a league, association or team affiliated that is listed in section 9-2, they will be considered as accepting games not assigned by MMBRA, and will be reported to the Discipline Committee.

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UPDATED ON OCT 30 2025

BY: PAUL GALLANT

Appendix 9

Appendix Jurisdiction

Section # 2

Section Leagues and Associations served by MMBRA

A-9-2 Current Leagues or Association under contract with MMBRA

League	Current Assignor	Affiliation
Basketball Quebec - CBQ	Evening	Yes
Basketball Quebec - CBQ	Evening	Yes
Chateauguay Basketball Association Development - CBA	Evening	Yes
Edouard Senior League - Adult League	Evening	No
JDLM - Adult League	Evening	No
MBL - Montreal Basketball League	Evening	No
RSEQ - Lac St. Louis	High School	??
RSEQ - GMAA **	High School	??
RSEQ - Montérégie %%	High School	??
RSEQ - Montreal ++	High School	??
RSEQ - Provincial High school Division 1	High School	??
RSEQ - Provincial High school Division 2	High School	??
St. Remi - Adult League	Evening	No
YMCA	Evening	??
Metropolitan Hoopfest	Tournament	
Showcase Juvenile / Collegial	Tournament	
Leader of the pack - LaSalle Leaders	Tournament	
Classique Stephanie Gravel	Tournament	
Tournoi Express, Cadets et Juveniles	Tournament	
Tournoi Express, Mini, Atomes, Benjamins	Tournament	
LCC Tournament	Tournament	
Classique NDL	Tournament	
CBA (Chateauguay Basketball) Winter Classic	Tournament	
TWKF Bluehounds Invitational	Tournament	
Calssique Mini-Basketball des Presateurs	Tournament	
Calssique Ahunstic-Page	Tournament	
Tournoi des Lynk	Tournament	
Tournoi des Dynamiques	Tournament	
CBA Junior Winter Classic	Tournament	
Loyola Tournament	Tournament	
Classique des Predateurs , Cadet, Juvenile	Tournament	
South Shore Youth Invitational (EBSA) Chateauguy	Tournament	

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UPDATED ON OCT 30 2025

BY: PAUL GALLANT

Appendix 9
Appendix Jurisdiction

Section # 2
Section Leagues and Associations served by MMBRA

A-9-2	Current Leagues or Association under contract with MMBRA	
cont'd	Crossover Challenge (EBSA)	Tournament
	Tournoi Estival Express Saint Laurent	Tournament
	Royal City Classic (EBSA)	Tournament
	Slam Camp	Tournament
	Summit League (Aug to Nov)	High School

Special Notes

D1 RSEQ Jun Boys is a Provincial assigned league

Shared responsibility of games in RSEQ D1 and D2 games in both RSEQ Montreal and Montérégie regions

** Includes Howard S. Billings and Westwood

%% Shared zone with Haut-Richelieu Referee Association

++ In a trade with COBB, MMBRA does games on the west side of Montreal, COBB does GMAA games on the east side of Montreal.



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appendix # 10

Process for Supervision and Evaluation

PRINTED ON:

July 26, 2026

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Appendix 10

Appendix Process for Supervision and Evaluation

Section # 1

Section Supervision

A-10-1 MMBRA is committed to the growth and development of all of its members regardless of their current level of officiating. As part of this commitment, MMBRA offers opportunities for supervision to any official who meets the following criteria:

A-10-1-1 Is a member in good standing with MMBRA at the end of the current year (April 30th)

A-10-1-2 Has done at least 10 MMBRA scheduled games, between Sept 1 and the date requested to be supervised.

A-10-1-3 Has sent a written request to the Supervision Committee.

A-10-1-4 The member who is seeking supervision understands that the commitment to being supervised will be to forfeit one (1) game fee equal to the rate of a Juvenile game to cover the costs of the

A-10-1-5 That the member understands that the time commitment could be 30 minutes prior and 30 minutes following a supervised game for the supervisor to provide feedback and comments

A-10-1-6 That supervision is not an official evaluation and is part of the process for growth and may not be a guarantee to being assigned higher caliber games

A-10-1-7 A special consideration will be given to officials who are on probation or within their first 2 years of officiating as part of their education process and will not forfeit a game fee for their first official supervision

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Appendix 10

Appendix Process for Supervision and Evaluation

Section # 2

Section Evaluation

A-10-2 The evaluation process by MMBRA is to certify and work with its members to provide feedback and create a development path for members to progress. MMBRA evaluation process will follow the same path as Basketball Canada's NOCP program. The MMBRA evaluation process is one of the steps to prepare officials to be evaluated by the QUEBEC CPA, as well as to identify officials to fulfill our own clients needs and requests.

A-10-2-1 A member must be in good standing at the end of the current year (April 30th)

A-10-2-2 A member has done at least 10 MMBRA scheduled games, between Sept 1 and the request to be evaluated and must have had at least one supervision thirty (30) days prior to the assigned date to be evaluated. This is to allow time for the Supervision Committee to assign the evaluator, and assign an appropriate game to be evaluated.

A-10-2-3 A member has sent a written request to the Supervision Committee.

A-10-2-4 The member who is seeking supervision understands that the commitment to being supervised will require them to forfeit two (2) game fees equal to the rate of a Juvenile game to cover the costs of the supervision as well as the time to create the written evaluation to the member and MMBRA.

A-10-2-5 The member understands that the time commitment could be 30 minutes prior and 30 minutes following a supervised game for the Evaluator to provide feedback and comments.

A-10-2-6 The member understands that the evaluation will be considered as part of the future MMBRA assignments and can be forwarded to the Quebec CPA as part of the official's development process.

A-10-2-7 To the discretion of the Supervision Committee, it is possible that 2 or 3 officials could be evaluated at the same game. This is not for efficiency, but for the evaluation of officials working together.

A-10-2-8 Once a request is made to be evaluated, the Evaluation Committee will contact the official and inform them of the process, ex: assigning an appropriate game, who the Evaluator will be and the schedule for the official to follow as part of the pending evaluation.

A-10-2-9 The evaluation process will be completed once the written evaluation is provided to the official who is being evaluated.

A- 10-2-10 A member can request more than one evaluation per season. The same official request must be made as stated in A-10-2. The request may also be delayed pending the committee work load

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Appendix 10

Appendix Process for Supervision and Evaluation

Section # 3

Section Promotion

A-10-3 MMBRA will aid with all officials who wish to be promoted.

A-10-3-1 A MMBRA member must first request an evaluation prior to being considered to be promoted.

A-10-3-2 Once an official is evaluated, the Evaluation Committee will review the evaluation as part of the process for promotion.

A-10-3-3 The Evaluation Committee will decide all promotions to the limit that they are able to within the CPA Quebec and CBOC structure. The Committee will notify the MMBRA Executive Board for input and feedback.

A-10-3-4 The Evaluation Chairperson will notify the Discipline Chairperson to ensure that the candidate who is up for promotion is a member in good standing.

A-10-3-5 The Evaluation Chairperson will notify the MMBRA President of all successful promotions and ensure that their level is updated within MMBRA, CPA and CBOC.

A-10-3-6 Each July, MMBRA will supply a list of officials who are eligible to officiate on the D2 and D1 panel. MMBRA must ensure that the member has met the requirements of a member in good standing

A-10-3-7 Each July, MMBRA will supply a list of officials who are eligible to officiate on the University panel. MMBRA must ensure that the member has met the requirements to be a member in good standing.

A-10-3-8 MMBRA may consider different criteria prior to being promoted. Capability, availability, and status within MMBRA will be taken in consideration.

A-10-3-9 MMBRA will only fulfill the number of positions that is requested of the Quebec CPA for items A-10-3-6 and A-10-3-7. This list is to be communicated by the President of MMBRA to the Quebec CPA each year.

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Appendix 10

Appendix Process for Supervision and Evaluation

Section # 4

Section Supervisor / Evaluator duties

A-10-4 The following are the requirements of an Supervisor / Evaluator:

A-10-4-1 A Supervisor / Evaluator must be appointed by the Supervision Committee at the beginning of each season, and will remain in position until the start of next season. (Sept 1 to August 31)

A-10-4-2 A Supervisor / Evaluator must have at least 5 years experience as an official.

A-10-4-3 A Supervisor / Evaluator should have completed the training required for the position.

A-10-4-4 A Supervisor / Evaluator must use the tools provided by CBOC and the Quebec CPA to administer a Supervision / Evaluation.

A-10-4-5 When assigned to Supervise or Evaluate an official(s), the assigned Supervisor will contact the official(s) to advise them that they will be seen at a game so the official(s) can ensure they adjust their schedules to allow preparation, feedback and communication.

A-10-4-6 At the game being supervised, it is at the discretion of the Supervisor if they feel it is important to notify both coaches of their presence.

A-10-4-7 The Supervisor must provide a written report, electronically or by paper to the official being evaluated. This report will conclude the supervision process.

A-10-4-8 The Evaluator must provide a written report, electronically or by paper to the official being evaluated. This report will conclude the process. In the case of a CBOC Evaluation, the results will be transmitted to Basketball Canada and may not be shared with the official being evaluated.

A-10-4-9 A submitted report to the official and the Supervision Committee will also signal that the Supervisor/Evaluator has completed the task and will count towards the remuneration process.



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SECTION:

appendix # 11

Harassment Policy

PRINTED ON:

July 26, 2026

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Appendix

11

Appendix

Harassment Policy

Section #

Section

Statement

MMBRA is committed to creating a safe enviroment for all its memebbers in all situations, either on or off the court. MMBRA will not condone any form of sexual, religious, racial or physical abuse. This policy is in place for all Members regardless of their status with MMBRA.

Members are encouraged to support each other and if they feel that someone is not following the MMBRA harrassment policy, they are encouraged to speak up and report to a member of the Executive Board so that proper steps can be taken.



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SECTION:

appendix # 12

Game Assignments

PRINTED ON:

July 26, 2026

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Appendix 12

Appendix Game Assignments

Section # 1

Section Assignments

- A-12-1-1 MMBRA assignors are selected by the Executive Board. Assignors works as a team to assign all games that fall within the MMBRA jurisdiction. The Executive Board at the beginning of session 1 will select the Assignor(s).
- A-12-1-2 MMBRA uses an electronic method to assign basketball games. The system of choice will be communicated at the Bull Session each season.
- A-12-1-3 Members have the responsibility to keep their availability up to date.
- A-12-1-4 Assignors will assign games based on availability and game level.
- A-12-1-5 Games will be assigned as early as possible.
- A-12-1-6 For games that are not accepted on time, declined or returned, please refer to the Appendix 7 (Fines and Discipline).
- A-12-1-7 Officials who wish to "jump on a game" for education and practice must first contact the Assignor of the game to seek approval. If approved, the official must contact both partners to seek their approval.
- A-12-1-8 An official must be available to officiate the game in Arbiter and cannot drop a previous assignment to "jump on a game."
- A-12-1-9 If an official "jumps on a game," they do so at their own cost, and will not have the game counted towards the 10 game rule as established by MMBRA.
- A-12-1-10 If an official who "jumps on a game" that is not approved by an assignor, discipline may be brought on the official as described in A-7-9-1

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Appendix 12

Appendix Game Assignments

Section # 2

Section Assignments - League Playoffs

A-12-2-1 On February 1st of each year, MMBRA will notify the membership that league playoffs will be starting with approximate start dates. Members must ensure that their availability is up to date and notify MMBRA of their desire to officiate.

A-12-2-2 MMBRA Assignors will assign playoff games according to the following criteria:

A-12-2-2-1 That the level of the game meets the official's capability and level to officiate the game

A-12-2-2-2 That the official is available and that their Arbiter shows they are available

A-12-2-2-3 That the Assignor believes that the official is deserving of the assignment

A-12-2-2-4 At the request of the Supervision Committee to have officials assigned for evaluation. See A-10-2 (process for Supervision and Evaluation)

A-12-2-2-5 That the official has met by-law 1-4-3 (Membership - CBOC Exam Score)

A-12-2-3 The Supervision Committee may request that certain games in different leagues and levels be assigned for reason of evaluation of members. This list must be submitted to the Assignors, before February 15th. The Executive Board will review the request for final approval.

A-12-2-4 Assigned officials will be notified via Arbiter.

A-12-2-5 Assignors are not to be contacted if an official was not assigned to playoffs. Playoff games are assigned based on merit, capability and availability. An official who has not been assigned to games does not reflect their capability, commitment or involvement.

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Appendix 12

Appendix Game Assignments

Section # 3

Section Assignments - Provincial Championships, Quebec Games and other Basketball requested assignments

- A-12-3-1 MMBRA receives annual requests from the Quebec CPA to supply officials for various Basketball Quebec Championships including RSEQ high school championships as well as events such as the Quebec Summer Games. These are not games assigned by MMBRA.
- A-12-3-2 When the Quebec CPA makes a request, the communication will be shared with the membership.
- A-12-3-3 Members will be given an opportunity to apply to work these games by communicating with a designated MMBRA representative.
- A-12-3-4 Before applying, the candidate must ensure they are available to meet the requirements of the assignment including any meetings prior to the start of the tournament or assigned games. This could include officiating in any pre-tournament games. For an explanation see A-12-3-7 below.
- A-12-3-5 MMBRA will ensure that the applicant meets the requirement of the level of the game or event.
- A-12-3-6 The Executive Board, with input from the Supervision Committee, will define a final list with possible level assignments to be forwarded to the Quebec CPA.
- A-12-3-7 Retained officials by the Quebec CPA must block off their Arbiters for the dates they will be assigned to the Quebec CPA.
- A-12-3-8 Requests from the CPA Quebec may have limitations. MMBRA will forward a list of officials that meet the criteria requested, as well as their status within MMBRA by-law 1 - Membership. The CPA Quebec may choose to select officials from the provided list without consultation with MMBRA.
- A-12-3-9 For certain assignments like the Quebec Summer games, the candidate must be available to work at the the Basketball Quebec Summer Festival, held usually the 1st or 2nd weekend of July. This will help in the preparation of the candidate for their assignments.

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Appendix 12

Appendix Game Assignments

Section # 4

Section Definition of 10 game rule

A-12-4-1 The definition of the 10 game rule are games or assignments as given by MMBRA Assignors or
26-May Committees. The following games do not count towards the 10 game rule

Any game assigned by:

Usports

Cegep D1, D2 or D3

RSEQ D1 High School Men's

If he Quebec CPA adds other levels or divisions that MMBRA had assigned, these games will not count towards 10 game rule.

A-12-4-2 The make up of the 10 games must include minimum six (6) on floor assignments to MMBRA assigned
26-May games. Supervision may make up the remaining four (4) on floor assignments by MMBRA



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SECTION:

appendix # 13

Awards, Honors and Camps

PRINTED ON:

July 26, 2026

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Appendix 13

Appendix Awards, Honors and Camps

Section # 1

Section Guidelines

- A-13-1-1 During a season, MMBRA will acknowledge members for accomplishments, service and honors. All active, probation, retired and honored MMBRA members are eligible.
- A-13-1-2 All active, probation, retired and honored MMBRA members may suggest that another MMBRA member be considered for any MMBRA award by February 25th of the calendar year.
- A-13-1-3 The Executive Board and Executive Committee will meet after March 1st of each year to decide award winner(s).
- A-13-1-4 Each award may have more than one winner if a decision cannot be agreed upon.
- A-13-1-5 Awards will be presented at the AGM of the same season the recipient was nominated for.
- A-13-1-6 MMBRA can decide to award any given award at a different part of the season if they feel a member merits the award.
- A-13-1-7 All physical awards will be paid for from the membership dues that are collected as part of fees collected from each member.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 2

Section Awards

A-13-2-1 MMBRA Executive and Committee will set and ensure that awards and honors have a set criteria for each award. The criteria can be updated or changed upon recommendation by any members in good standing or retired officials, if the MMBRA Executive Board agrees.

A-13-2-2 List of current MMBRA awards:

A-13-2-2-1 MMBRA Nickolas Sidorenko Award - Rookie of the year award

A-13-2-3-1 MMBRA Harry Hus Award - Official of the Year

A-13-2-4-1 Tony Payne award

A-13-2-5-1 President's award

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Appendix 13

Appendix Awards, Honors and Camps

Section # 3

Section Camps

A-13-3-1 MMBRA commits to member development both on and off the court. Any member in good standing may apply for financial support for any training related to basketball officiating education or education related to the bettering of MMBRA.

A-13-3-2 After February 1st of each season. The MMBRA Executive Board with the participation of the Treasurer will meet and set an amount of money that will be labeled for Basketball Camps.

A-13-3-3 What is defined as a Basketball Referee Camp:

A-13-3-3-1 Any recognized basketball referee education program that is taught by referee educators

A-13-3-3-2 The camp may or may not offer referee advancement opportunities (evaluation)

A-13-3-3-3 The camp offers opportunities for non-floor education such as becoming an evaluator, educator or coach.

A-13-3-4 An official who wishes to receive financial support, must send a letter (email) detailing their intention to attend a certified camp, to the President and Treasurer of MMBRA by April 1st of the first session.

A-13-3-5 Each application will be reviewed by the MMBRA Executive Board by May 1st in the first session. Each applicant will be notified of the decision of MMBRA, positive or negative.

A-13-3-6 A member who has applied for more than one camp, may be considered for multiple subsidies.

A-13-3-7 The amount awarded to the members will be split amongst amounts allocated by MMBRA as stated in A-13-3-2. MMBRA Executive Board may also set amounts based on travel, time spent and level of camp if they feel it will be more beneficial to MMBRA.

A-13-3-8 The awarded member must submit an request to be reimbursed once the course or camp is completed to the President and Treasurer of MMBRA.

A-13-3-9 The awarded amount will be paid out on one of the final payments (AGM or Summer Session) and is not subject to any withheld percentages, with the exception if they owe money for fines or equipment purchased.

A-13-3-10 MMBRA will publish a list of officials and amounts awarded at the Bull session of each season.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 2-2

Section MMBRA Nickolas Sidorenko Award - Rookie of the year award

A-13-2-2-1 The MMBRA Nickolas Sidorenko Award - Rookie of the year award, is awarded to an official who has shown commitments and development in their first 12 months of officiating. The award is to be voted on by the Executive Committee and Board of MMBRA each year prior to the annual AGM.

A-13-2-2-2 The Rookie of the year shall be named after Nickolas Sidorenko, a former MMBRA official

A-13-2-2-3 The Rookie of the year must be in their first 12 months of officiating from the rookie course taken.

A-13-2-2-4 The Rookie of the year must have officiated in a minimum of ten (10) games.

A-13-2-2-5 The Rookie of the year must be in good standing.

A-13-2-2-6 An award will be given to the winner in front of their peers at the annual MMBRA AGM.

A-13-2-2-7 The award has no fiancial prize.

A-13-2-2-8 If needed, MMBRA can award the prize of Rookie of the year to more than one (1) winner in the same year.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 2-3

Section MMBRA Harry Hus -Official of the year award

A-13-2-3-1 The MMBRA Harry Hus, Official of the year award, is awarded to an official who has shown commitment and dedication to Basketball. The award is to be voted on by the Executive Committee and Board of MMBRA each year prior to the annual AGM.

A-13-2-3-2 The Official of the year shall be named after Harry Hus, a long-time MMBRA official and FIBA official.

A-13-2-3-3 The Official of the year must have officiated in a minimum 10 games.

A-13-2-3-4 The Official of the year must be in good standing.

A-13-2-3-5 An award will be given to the winner in front of their peers at the annual MMBRA AGM.

A-13-2-3-6 The award has no financial prize.

A-13-2-3-7 If needed, MMBRA can award the prize of Official of the year to more than one (1) winner in the same year.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 2-4

Section MMBRA Tony Payne - Commitment to MMBRA

A-13-2-4-1 The MMBRA Tony Payne Award recognizes the exceptional involvement of its officials by honoring and immortalizing the contribution realized by its members who represent officiating with the utmost class and whose involvement and reputation within MMBRA and the basketball community is exceptional.

A-13-2-4-2 The Tony Payne Award winner must have completed the 10 game / event rule.

A-13-2-4-3 The Tony Payne Award winner must be in good standing.

A-13-2-4-4 An award will be given to the winner in front of their peers at the annual MMBRA AGM.

A-13-2-4-5 The award has no financial prize.

A-13-2-4-6 If needed, MMBRA can award the prize of the Tony Payne Award to more than one (1) winner in the

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Appendix 13

Appendix Awards, Honors and Camps

Section # 2-5

Section President's Award

A-13-2-5-1 The MMBRA President's award is awarded annually to active members who have gone above to help MMBRA in various ways. This award signifies commitment, sacrifice and going the extra step to help the organization, clients and members.

A-13-2-5-2 MMBRA President's Award winners must have completed the 10 game / event rule.

A-13-2-5-3 MMBRA President's Award winner must be in good standing.

A-13-2-5-4 An award will be given to the winner in front of their peers at the annual MMBRA AGM.

A-13-2-5-5 The award has no financial prize.

A-13-2-5-6 MMBRA can award the President's Award at any point in the season.

A-13-2-5-7 There is no limit on how many President's Awards may be given in one season.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 4

Section Creation or addition of a new category

A-13-4-1 Any member who is in good standing, or a member who meets a definition of a member as stated in by-law # 1 - Membership, may suggest that MMBRA considers the creation of a new award, or make a change to a current award.

A-13-4-2 An official request must be put forth to the President of MMBRA and copied to the MMBRA Vice-President.

A-13--4-3 The request must explain what the award is to be created for and for what it is to honor. If it is a change, an explanation for the change must be written.

A-13-4-4 The MMBRA Executive Board is to discuss the request at the next Executive Board meeting so it is registered in the agenda. The information will be transmitted to the Executive Committee at the next

A-13-4-5 The Executive Board will determine the guideline criteria and the prize to be awarded.

A-13-4-6 If the new award is to carry a financial amount, the amount will be determined by the Executive Board. An amount must be put aside for the first 5 years, showing the commitment from MMBRA.

A-13-4-7 The award is to be added in the next version of the MMBRA by-laws in Appendix 13-2.

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Appendix 13

Appendix Awards, Honors and Camps

Section # 5

Section Financial donation on behalf of MMBRA

A-13-5 MMBRA may decide to make a financial donation or gift to a person, group or cause. The following criteria must be met to ensure impartiality and fairness:

A-13-5-1 Any member who is in good standing, or a member who meets a definition of a member as stated in by-law # 1 - Membership, may suggest that MMBRA considers the creation of a new new award, or change to a current award.

A-13-5-2 An official request must be put forth to the President oof MMBRA and copied to the MMBRA Vice-President.

A-13-5-3 The request must explain what the award to be created for and to honor what. If is a change, an exaplantion for the change must be written.

A-13-5-4 The MMBRA Executive Board is to discuss the request at the next Executive Board meeting so it is registered in the agenda. The information will be transmitted to the Executive Committee at the next meeting.

A-13-5-5 The Executive Board will determine the guideline, criteria and the prize to be awarded.

A-13-5-6 If the new award is to carry a financial amount, the amount will be determined by the Executive Board. An amount must be put aside for the first five (5) years, showing the committment from MMBRA.

A-13-5-7 The award is to be added in the next version of the MMBRA by-laws in Appendix 13-2.

MMBRA EXECUTIVE BOARD - ELECTED				
MMBRA 1st Past-President		President MMBRA		
MMBRA 2nd Past-President		MMBRA Vice-President		MMBRA Communications
Director	Director		Director	Director
MMBRA EXECUTIVE COMMITTEE - APPOINTED				
Treasure	Secretary	Supervision	Assignors	Discipline
ADHOC Committee When need assigned to a board of Directors member		Not accountable to MMBRA Board of Directors	GMAA, Weekend & Night	Not accountable to MMBRA Board of Directors
		Supervision Sub Committee	Tournaments RSEQ Lac St-Louis / WILBA Adult	Discipline Sub Committee
		RSEQ Montérégie / Ile Perot Adult		